Dr. Archana Kocharekar,

Chemistry Department,

Bhavan’s College, Andheri (West)

Mumbai – 400058

Date: !2/07/2021

To,

The Principal,

Bhavan’s College,

Andheri (West), Mumbai-400058

Respected Madam,

I the undersigned working as an assistant professor in Bhavan’s college since 1st December 2005. Details of my service is as follows: -

1. I was appointed as a full-time lecturer in Chemistry on contractual basis for a period of two years (1/12/2005 to 30/11/2007). Copy of the contract letter is attached as Annex 1
2. I had undergone interview through proper selection panel. At the time of interview, I was having Doctorate in Philosophy. Annex 2 – selection committee report
3. The appointment was approved by the University of Mumbai. Annex 3 – approval letter from University of Mumbai.
4. I belong to OBC and the post on which I am appointed also belong to OBC. Annex 4 – caste validity certificate.
5. In November 2006, University of Mumbai issued a circular referring to UGC circular dated 14th June 2006 stating that PhD candidates are exempted from NET/ SET. Annex 5 – Circular of the University of Mumbai
6. On 2nd March 2007, the college was kind enough to send my proposal in 7-page proforma for approval of my appointment on probation w.e.f 14/6/2006. Annex 6
7. On 7th September 2007, it was given to understand the circular issued by University of Mumbai referred at 5 is stayed by Mumbai High Court and hence my probation approval was pending in the University. Annex 7
8. In accordance with university circular sankirna.2004 (97/ 04) vishi.4 dt 31/5/2005 my service was continued.
9. Surprisingly, on 25/10/2008, I was handed termination letter with retrospective effect i.e., from 1st May 2008 referring to circular number Gha Ma/392/08 dt 20/8/2008. Annex 8a termination letter and 8b the circular dated 20/08/2008.
10. My salary, on contract, till 24th October 2008, was given by The Joint Director, Mumbai Region along with other teachers which clearly indicates that my post was approved and appointment was done following proper procedure.
11. I was fully qualified as per circular number 404/2008 dt 30/9/2006. Despite of being fully qualified and my approval for probation pending with the University I was terminated by the college.
12. On 8th April 2009, after termination the college called me in connection of my appointment w.r.t circular no. CONCOL/106 of 2009dt. 31/3/2009 which is received by the college on 4/4/2009 and I met respected principle madam on 15th April 2009. Annex 9a and 9b
13. After termination of my services, the college on 2/7/2009 and 6/8/2009, sent letter and reminders to university to expedite my probation approval**.** Annex 10 – copies of both letters.
14. Finally, on 22/12/2009, the college received the probation approval w. e. f 14th June 2006. Annex 11 – copy of the probation approval.
15. On 23/12/2009, the college called me, handed over the probation approval and asked me to join the service with immediate effect i.e., from 23rd December 2009 I joined the service.
16. My fixation of 6th and 7th pay, increments, CAS all are pending due to wrong termination of my service.
17. Had my services not been terminated I would have got all the benefits due to me?

My humble requests are as under:

1. To withdraw the termination and convert / treat the period from 24th October 2008 (date of receipt of termination letter) till 21st December 2009 (date of college receiving probation approval) as leave without pay.
2. To pursue the matter with The Joint Director for my fixation and placements due to me as mentioned at 17 above.

I hereby undertake that I shall not claim any benefits from the college or the government for the period which will be treated as leave without pay.

Thanking you

Yours sincerely

**Dr. Archana Kocharekar**